

**WIRE TRANSFER PROCEDURES FOR PROSPECTIVE
INTERNATIONAL VISITORS
TO COVER DEPARTMENT PROCESSING FEE**

DEPARTMENT OF CIVIL AND ENVIRONMENTAL ENGINEERING
UNIVERSITY OF CALIFORNIA, BERKELEY

All information must be included on the wire transfer receipt in order for the wire transfer to reach the University of California, Berkeley. If the wire transfer is not received, you will be responsible to track the wire transfer and request a refund from your bank and either reissue the wire transfer or submit a different type of payment. Go the VSPA website (<http://vspa.berkeley.edu/>) to determine the appropriate visiting title.

If you (the Visitor) will cover the Department's Processing Fee your wire transfer receipt from the bank must accompany your appointment request before the processing of your appointment can begin.

UC Bank Name:	Bank of America, NA
Bank Account Number:	01753-80001
ROUTING IDENTIFIERS	
Routing/Transit (ABA) Number:	0260-0959-3 (for wire transfers only)
CHIPS Address:	0959
SWIFT Address:	BOFAUS3N
Physical Address for Routing:	100 West 33rd Street, New York, NY 10001 USA
Bank Address:	1655 Grant Street, Concord, CA 94520 USA
Organization:	Sender's Name
Beneficiary:	University of California Regents
Beneficiary Information:	CEE, Elizabeth Geno, (510) 642-3262
Amount:	See below
More Information:	http://controller.berkeley.edu/wiretransfers

IMPORTANT – Fees paid by Visitor

If you (the Visitor) will cover the following fees please include all fees in your initial wire transfer. This will save you from paying multiple bank service fees. For convenience, fees paid via check may also include all fees in your initial check.

Mandatory Fees:

1. Department Processing Fee:
 - \$1,000 for international Visiting Researcher Scholars
 - \$500 for international and domestic Visiting Student Researchers and Postdoctoral Scholars
2. J-1 Visa Fees:
 - \$500 for new appointments
 - \$1,000 for Undergraduate Students (*undergraduate students who have 51% or more of their support in personal funds are required to pay a J-1 visa fee of \$1,000*)
 - \$250 for appointments needing to be expedited
3. University Services Fee (\$500 annually) – *Not applicable to Postdocs*
4. Bank Services Fee (\$25 for each wire transfer)