



CIVIL AND ENVIRONMENTAL ENGINEERING
760 Davis Hall
Berkeley, California 94720-1710

Dear Undergraduates in Civil and Environmental Engineering,

It is time to start planning your program of study for next fall. It is required that you meet with your faculty advisors each semester prior to your TeleBears registration time to obtain your advisor code. Please think about the courses you want to take next semester, and aim to see your faculty advisor well before your TeleBears appointment time to obtain your advisor code to access TeleBears.

If you are unsure of who your faculty advisor is, an on-line assignment list (along with office location and contact information) is posted on the CEE web site at:

http://www.ce.berkeley.edu/undergrad/pdf/ug_adviser09.pdf. You can find your advisor's office hours posted at his/her office door, or online under their names at <http://www.ce.berkeley.edu/faculty/>.

In addition to providing you with your TeleBears code, faculty advisors are most helpful with questions on coursework in the major field, career and graduate school advising, letters of recommendation, contacts for summer internships, etc.

Please note that with the advent of the online Degree Audit Report System (DARS), the College will no longer be providing you with a copy of your degree check. Students will now be expected to monitor their own academic progress using DARS. Instructions for ordering a Degree Audit Report can be found at <http://coe.berkeley.edu/students/current-undergraduates/tele-bears-enrollment-degree-audit-reports-degree-worksheets/degree-audit-reporting-system-dars>.

If your DAR shows something that you believe is incorrect, please act to resolve it as soon as possible. Submit a Degree Audit Correction Request Form (found on-line at <http://coe.berkeley.edu/students/current-undergraduates/forms-petitions/DEGREE%20AUDIT%20REPORT%20CORRECTION%20REQUEST%203.09.pdf>) indicating the errors to the front desk in 308 McLaughlin Hall from 9am-Noon or 1pm-4pm, Monday-Friday. We will respond via e-mail within 10 working days of receipt of your correction form.

Prior to visiting your faculty advisor to obtain your advisor code, please do the following:

1. Visit <http://coe.berkeley.edu/dars>
2. Print out the degree worksheet for your major, which you can find at <http://coe.berkeley.edu/students/current-undergraduates/tele-bears-enrollment-degree-audit-reports-degree-worksheets/degree-worksheets>
3. Order an online Degree Audit Report (DAR). Instructions are at: <http://coe.berkeley.edu/dars>
4. Using your unofficial transcript and your DAR, complete the degree worksheet.
5. Get a Tele-BEARS schedule form at 308 McLaughlin Hall.
6. Plan out your Fall 2009 schedule. List the courses on your Tele-BEARS schedule form.
7. Bring your degree worksheet, your unofficial transcript (print out a copy from Bear Facts), and the Tele-BEARS schedule form to the appointment with your faculty advisor. Review your academic

record from previous semesters with your faculty advisor and decide on the courses for the next semester. He/she will give you your advising code upon completion of the advising.).

Please note, for your convenience, degree worksheets and TeleBears forms are also available outside of the Academic Affairs Office, 750 Davis Hall.

The CEE curriculum has recently undergone some major revisions. Students who have entered CEE prior to Fall 2007 will follow the current CEE curriculum (<http://www.ce.berkeley.edu/undergrad/fouryearplan.php>). Freshmen and Juniors entering Fall 2007 or later will follow the new CEE curriculum that includes a common freshman year for most College of Engineering departments (http://www.ce.berkeley.edu/undergrad/common_first_year.html).

Any student, who wishes, may request being moved to the new curriculum. Students who wish to consider this option should meet with the CEE Undergraduate Advisor, Joan Chamberlain.

Additional changes include:

- The phasing out of E 36 (last offered in Fall 08). Students should now enroll in CE C30/ME C85.
- CE 130 will be offered for the last time in Fall 2009. Students who took E 36 MUST take CE 130 this fall.
- Students who have taken CE C30/ME C85 will need to take CE 130N.
- CE 130N will not be offered again until Spring 2010, students who need to take core courses in the fall that require CE 130N should consult with the faculty teaching the course to obtain permission, but should be allowed to enroll.
- ME 105 has been phased out and been replaced with ME 40. A blanket petition has been placed on file in 308 McLaughlin allowing students to take ME 40 in place of ME 105.
- The Department is encouraging students who are under the Fall 2007 Curriculum to move to the Fall 2008 curriculum, as E 177 is no longer a course specific to the major.

To help you plan your schedule for next year you can find a list of Departmental course offerings on the following CEE web pages:

- Fall 2009 can be found at: http://www.ce.berkeley.edu/resources/courses/current_course.html.
- Spring 2010 can be found at: http://www.ce.berkeley.edu/resources/courses/next_course.html.

Please take note of courses that are only offered in the fall or spring semesters and plan your schedule accordingly. For example, note that some of the core courses (you are required to take at least 4 from a list of 7) are offered only once per year, such as CE 103 (spring only), CE 155 (spring only), and CE 191 (fall only).

You are also required to take at least one design course, several of which are also offered only once per year, such as CE 112 (spring only), CE 153 (fall only), CE 177 (fall only), and CE 180 (spring only).

One exciting new development this year within CEE, is the launching of our new CEE Professional Development Certificate Program. The optional program is intended to develop the professional skills of our undergraduate students and is open to all CEE undergraduates. You can see more information on this program at http://www.ce.berkeley.edu/undergrad/pdc_index.php.

We encourage those of you who might want a change of environment to consider signing up for the Engineering Abroad Program. This program allows you to take classes at an approved foreign university

for one or two semesters, with credit towards your Bachelor's degree. Please see Professor Kara Nelson, the CEE EAP Advisor, if you have questions.

For those of you who need to catch up on required courses in order to graduate on time, you will find summer session offerings include all of the lower division math and science classes, and a good number of humanities and social sciences courses. It is rare to find engineering courses offered during the summer, however, E 190: Technical Communication is an exception and can be applied towards the 3 units of upper division Engineering technical electives.

Seniors might want to consider the option of taking a graduate level course to count toward their technical electives. In order to do this, you must have a GPA of 3.0 or better in your upper division coursework and permission from the instructor of the course.

Cal Day will be held this year on Saturday, April 18. If you are interested in welcoming newly admitted freshmen to our campus and sharing your enthusiasm for our Department, I encourage you to contact Joan Chamberlain at joan@ce.berkeley.edu to volunteer.

The first day of classes for fall semester will be Wednesday, August 26. Orientation activities for new students will held on Monday, August 24. Good luck with your final exams, and I hope you enjoy your summer!

Sincerely,

Armen Der Kiureghian
Professor and Vice Chair for Instruction